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Common Application Form
For seeking Permission to shoot in the Madhya Pradesh

Part A		
1	Name of the Applicant (in capital letters)	
	Designation of the Applicant (in capital letters)	
2	Name of Production House (in capital letters)	
3	Address: Contact: E-mail ID of the applicant:	
4	a) Production House Constitution: Proprietorship, Partnership, Company b) Details of Constitution/ Registration no., if any c) Authorization letter in favor of person filing the application, if applicable	
Part B		
1	Type of Project (Please select)	<input type="radio"/> Feature Film <input type="radio"/> Web Series/Serial <input type="radio"/> TV Show/Serial <input type="radio"/> Documentary <input type="radio"/> MP Specific Film <input type="radio"/> Other (Please specify)
2	Title of the Film/Project (Copy of the certificate issued by IMPA/WIFPA is to be attached)	
3	Brief Synopsis (min 500 words) – attach copy	

4	Language of the Film/Project		
5	Main Artist/s at shooting Location (Names only)		
6	Shooting Details (i.e. Department, Location, date etc.)		Give information on prescribed format as per Annexure 1.
7	Is Drone Permission required		<input type="radio"/> Yes <input type="radio"/> No
8	In case of shooting under Forest Area	Type of Forest area in which permission is required	<input type="radio"/> Reserve Forest <input type="radio"/> National Park <input type="radio"/> Buffer zone <input type="radio"/> Sanctuary <input type="radio"/> Zoo
		Details of Area	
		whether any animal is part of shooting	<input type="radio"/> Yes <input type="radio"/> No (If yes- enclose Animal details)
9	Is there any fire/blasting scene in the script		<input type="radio"/> Yes <input type="radio"/> No (If yes- enclose details)
10	Is there any temporary structure to be created		<input type="radio"/> Yes <input type="radio"/> No (If yes- enclose details)
11	Other Details such as Road Blocks required, set creation, special assistance etc.		
12	Details of Line Producer (If any) Name, Contact, E-mail, Postal Address		
13	Details/No. of Police convoy/security person need at the shooting site (shooting schedule wise indication)		
14	Contact details of person in charge who may be contacted by the official of MPTB		
15	Total Budget of the Film (in INR)		
16	In case of In-Film Branding or using any Assets/Name/Product of Tourism/State		
17	In case of International Film, Web Series and TV Serials shooting - Enclose shoot Permission Certificate issued by the MIB (Ministry of		

	Information & Broadcasting)	
18	In case of International Documentary, AV Commercial and Music Videos shooting -Enclose shoot Permission Certificate issued by the MEA (Ministry of External Affairs)	
19	Other particular (if any)	

Name & Signature of Authorized Applicant

Seal of Company

Annexure 1: Format for Location Detail

Sr.	Name of Department /Authority	Shooting schedule				Nature of Shoot – Crew/Public involvement	Please Specify the type of permission Required	Fee including GST		Payment reference number/DD Number	Location Manager Details, If Any	
		Location & Landmark	Start		End			Location Fee	Security deposit			
			Date	Time	Date							Time
1												
2												
3												
4												
5												
Total Amount												

Annexure 2: Undertaking

With reference to the application for grant of permission for shooting of films in Madhya Pradesh, I/We hereby give the following undertaking:

1. Shooting of the project shall be done on locations of Madhya Pradesh, after obtaining all requisite permissions, in accordance with the script, enclosed with the application form.
2. I/We note that in the case of assistance to be obtained from other Departments such as ASI, Railways, Civil Aviation etc. separate agreements as stipulated are required to be signed with them.
3. I/We shall shoot the film under intimation to Liaison Officer/Liaison agency/Nodal Officer wherever attached to the team by Film Facilitation Cell, Madhya Pradesh Tourism Board.
4. I/We accept that the shooting will be performed following all the rules & regulations of concerning departments.
5. I/We acknowledge that the mentioned location/s will not be portrayed in terms that it will defame the state/location.
6. I/We declare that I/We shall be personally held liable in case of any damage to public property during the shooting and liable for penalty in case of violation of any clause mentioned in the terms & Conditions of the department/authority. I/We further undertake to restore the property back to its original condition after the shooting and will be personally.
7. I/We declare that I/We have not concealed any information which will make me ineligible for getting permission for film shooting.
8. I agree to acknowledge Film Facilitation Cell, Madhya Pradesh Tourism Board along with its logo and Govt. of Madhya Pradesh in the credits of the film nationally and internationally.
9. I/We hereby declare that we have deposited full Location fees and security amount to the concerning department/authority as per Bank details provided separately.
10. I/We hereby declare that the information in this form is correct and true to my/our knowledge.

Name & Signature of Authorized Person

Place:

Date:

Seal:

List of Required Documents:

1. Letter of Production House/Authorization Letter from Production House
2. Registration Certificate of Production House
3. Title Registration Certificate issued by IMPA/WIFPA
4. Project Synopsis (min 500 words) in 2 copies
5. Location Detail as per Annexure 1
6. Payment fee receipt/ Demand Draft copies
